

Idaho Association of Family and Consumer Sciences  
Grant & Professional Development Application Guidelines  
2011

The Idaho Association of Family and Consumer Sciences is pleased to announce the availability of grant and professional development funds as part of our ongoing effort to support family and consumer sciences in Idaho.

**Available Funding:** Up to \$1000 for the calendar year of January 1 – December 31, 2011. Monies will be available on a quarterly basis of \$250 for each quarter of the year. *(Currently \$500 is available for the first two quarters of '11. For this year up to 5 professional development grants of \$100 are available to assist members with attending AAFCS 2011. Final amount will be determined by number of applications received.)*

**Who May Apply:** Members of the Idaho Association of Family and Consumer Sciences.

**Deadline and Application Procedure:**

Completed applications must be **received by Sept 15** (or submitted & received by email no later than Sept 15) to be considered for funding. **Send to:** Sandra Evenson, Professor and Interim Director, School of FCS, UI, Moscow, ID 83844-3183. Other contact info: phone, 208-885-6546, fax 208-885-5751, email: [sevenson@uidaho.edu](mailto:sevenson@uidaho.edu).

**What to Submit/Expectations:**

Applications should be typed on standard 8 1/2" x 11" paper. Fonts and type size should not be smaller than 12 points. Top and bottom margins should not be less than one inch. Applications are limited to two pages and should contain the following:

1. Contact person & their title, phone, fax, e-mail address, mailing address.
2. Description of project or professional development activity – statement of need, goals and objectives, major activities, timeline.
3. Benefit to you and/or the field of family and consumer sciences.
4. Proposed budget to include anticipated expenditures and funding to be received from other sources.

Within 2 months of completion of project/activity, submit a brief (two or three paragraphs) summary suitable for publication.

**Scoring Criteria**

1. Neatness and completeness of application – 20%
2. Description – 45%
3. Benefit statement – 20%
4. Budget – 15%

**The Grant Review Committee will:**

1. Be comprised of 3 or more members.
2. Review and rank applications.
3. In a consensual vote, identify the recipient of this grant.
4. Notify recipient(s) by November 1.
5. Send conciliatory notification to all grant applications not funded.